

ISHA KAPILA

PGT COMMERCE

Contact

Address

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201010

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+919999661075

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Skills

Proficient in Finacle, the
integrated Banking Software

Proficient in Finware, the
integrated Banking Software

Well versed in MS Word,
Excel and Power Point.

Banking

Excellent communication

Curriculum Development

Excel

Power Point

MS Word

MS TEAM

Languages

English

Enthusiastic PGT COMMERCE with 5years experience eager to contribute to organisation through hard work, attention to detail and excellent organizational skills. Clear understanding of curriculum and teaching practices. Motivated to learn, grow and excel in academics.

Work History

2017-03 -
Current

PGT COMMERCE

Mount Abu Public School, DAV Public School, NORTH WEST DELHI, DELHI

- Maintained excellent attendance record, consistently arriving to work on time.

2016-03 -
2017-03

PGT COMMERCE

DAV PUBLIC SCHOOL , NORTH WEST DELHI, DELHI

- Worked to maintain outstanding attendance record, consistently arriving to work ready to start immediately.

2009-09 -
2010-06

Assistant Manager

BAJAJ Capital Ltd, DELHI, DELHI

- Set, enforced and optimized internal policies to maintain efficiency and responsiveness to demands.
- Devised, deployed and monitored processes to boost long-term business success and increase profit levels.

2007-10 -
2009-09

Assistant Operations Manager

HDFC BANK LTD, NORTH WEST DELHI, DELHI

- Generated repeat business through exceptional customer service and responded to customer concerns with friendly and knowledgeable service.

Education

2016-06 -
2018-06

B.ED

MODERN COLLEGE - GOHANA

2014-12 -
2014-12

CBSE NET Exam with 66.29%

CBSE

2006-09 -

M.com in Finance

2011-03	<i>HIMACHAL UNIVERSITY</i>
2009-10 - 2009-10	AMFI Certified <i>NSE</i>
2009-12 - 2009-12	NCFM Certification in Capital (Dealers) Module <i>NSE</i>
2007-12 - 2007-12	NCFM Certification in Depository Module <i>NSE</i>
2007-06 - 2007-06	Certification In Banking & Financial Services from IDBI Intech <i>IDBI INTECH</i> <ul style="list-style-type: none"> • 2008 Got Shields for opening Max HSL a/c for consecutive three months in Pan India • 2008 Star Gold Award Winner for Sept 2008 in HDFC BANK Ltd
2003-06 - 2005-06	ETE <i>LOVELY TEACHER TRAINING INSTITUTE, SCERT - EAST DELHI</i>
2003-07 - 2006-08	B.COM <i>DELHI UNIVERSITY</i>
2002-04 - 2003-03	SENIOR SECONDARY <i>DAV PUBLIC SCHOOL - PUSHPANJALI ENCLAVE</i>
2016-09 - 2016-09	CTET <i>CBSE</i>

Certifications

2020-11	CBSE NSE FINANCIAL MANAGEMENT Training Merit Certificate in Mathematics Olympiad Contest in Class X Merit Certificate in Mathematics Olympiad Contest in Class IX, Sports Achievements Captain of Volley Ball Team , DAV Pushpanjali Certified by Student Talent Club in AIMTS
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